**Curriculum vitae**



Iraq - Baghdad - AL Mansour

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**Yasir Hashim Mohammed**

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| Subject | **Seeking For a Job.** |
| Education | **2002 from University of Baghdad / The College of Engineering**  **BSc. Civil Engineering.** |
| Work Experiences | 1. **Civil Engineer in Zain Iraq Company For Telecommunications from January 2005 till the end of July 2018 and my job title is Planning and Execution Manager and my responsibilities are :**  * **Manage Facility Department (Planning & Execution section) in Zain IQ (the communication telecom company) , manage engineers and technicians and follow up their works.** * **Project manager for strategic projects.** * **Make plan for main strategic projects like ( new buildings, point**   **of sales buildings, towers and headquarters for Zain company) put the headlines for projects and assign project managers for it, draw all drawings and make bills of quantities.**   * **A supervise of the new sites of Zain IQ for daily maintenance & all civil works.** * **Rehabilitate all company’s buildings.** * **Supervise for site’s acceptance for all civil works including towers, Shelters, generators, fuel tanks, foundations.** * **Inspect, test, and measure the external contractors quality of completed work, using devices such as hand tools or gauges to verify conformance to standards and repair requirements, and take adequate measures when necessary.** * **Supervise properties and rental/ facility related leasing contractors including buildings/ outlets /HQ.** * **Negotiate with facilities owners new contract terms and conditions and collaborate with legal contracts sign-off .** * **Renew existing facility contracts at expiry dates and when needed negotiate facilities management new requirements upon renewal .** * **Supervise and implement contract termination in case contract renewal is no more needed.** * **Collaborate with procurement to select appropriate external vendors for jobs at hand.** * **Collaborate with procurement section to issue work orders, change orders, provide input on contractor quality of work and finalize payments.** * **Supervise the spare parts delivery to operations and maintenance projects within deadlines and required quantities and qualities.** * **Develop in coordination with selected contractors new project detailed program of work.** * **Develop project work break down structure and determine project milestones and high-level schedule.** * **Compute estimates and actual costs of factors such as materials, labor, or outside contractors to propose to supervisor.** * **Implement work schedules, sequences, and assignments for work activities, based on work priority, quantity of equipment, and skill of personnel.** * **Monitor quality of work on site against design drawings and material specifications and manage inspection efforts on site.** * **Conduct periodical review, follow-up and progress update to assess project status and solve any issues raised while implementation.** * **Validate invoices and coordinate with finance the payments.** * **Mange reporting section for Admin and Facilities Department and make suitable reports shows department's achievements.** * **Make monthly KPI (Key performance indicator) for Admin and facility department.** * **Determine yearly budget for Admin and facilities departments and negotiate finance Dept. about it.** * **Manage Admin operation section and supply Zain Co. with stationary ,grocery ,detergents and drink water.**  1. **September 2003 till December 2004 worked in AL-Mutassim Company for Building Construction. my job title was site engineer and my responsibilities are:**  * **Supervisor in building the new College of Science & Publication for site’s acceptance for all civil works including foundations, Building with bricks underneath the natural earth level, Burying foundations with dust and sub- base, Making concrete columns under and over the natural earth level & Making wooden frames for roofs, then including them with iron bars and concrete them.**      * **Supervisor of planning office for the Ministry of Housing & Construction in AL- Mutassim Company.** * **Coordination with owner engineers office and obtaining formal approvals before and during working for the project items.** * **Carrying out all the required laboratory tests which are imposed by the owner engineers in the construction labs of Baghdad University.** |
| Courses | 1. **General Specialization and strict in civil engineering (quantity survey) which was held by The College of Engineering / University of Baghdad from the 3rd of April to 25th of April,2004.**     **2. A course named : Train the Trainer Workshop by Florida**  **State University conducted by Innovative Group Inc. from**  **May 14-18, 2006 in Amman, Jordan.**  **3. Advanced Auto CAD training in Al-Khalid institute from 13th of July to 25th of July 2010 in Baghdad.** |
| Languages | **Arabic:- Native.**  **English:- Speaking , Writing , Reading [Good].** |
| Computer Skills and programs : | **Internet , AutoCAD, Documents Controller, MS project, Microsoft office.** |
| Skills | * **Manage projects.** * **Manage projects team.** * **Negotiator with all sub-contractors in procurement committee.** |
| Date of Birth | **21.September.1980.** |
| Nationality | **Iraq.** |
| Martial Status | **Married.** |
| Gender | **Male.** |
| Membership | **Member in Iraqi Engineering Union since 2002 .** |

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